

Calaveras Unified School District
P.O. Box 788
San Andreas, CA 95249
MINUTES
BOARD OF TRUSTEES
May 6, 2014

The meeting of the Calaveras Unified School District Board of Trustees was called to order at 4:30 p.m. at the CUSD District Administrative Office Board Room.

MEMBERS PRESENT: Karan Bowsher Gregory Gustafson
Evan Garamendi Zerrall McDaniel
Sherri Reusche

MEMBERS ABSENT:

STAFF PRESENT: Mark Campbell Liz Stanko
Titia Ashby Kathy Risso
Shirley Bell Randall Youngblood
Sandy Hoffman Alissa Bain
Angela Howard Scott Grutzmacher
Joe Cruz Rene Malamed
Renetta Hale

OTHERS: Students and Community Members

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
Approve the May 6, 2014 agenda.
4. **Announcement of Closed Session Items**
 - a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA
(Gov. Code 54957.6)

CLOSED SESSION ITEMS - CONTINUED

Any individual who requires disability-related accommodations, including auxiliary aids and services, in order to participate in the board meeting, should contact the Superintendent in writing. (Gov. code 54953.2, 54954.1) Members of the Public may request an item be placed on the agenda. The agenda request form is available on the CUSD website, www.calaveras.k12.ca.us, under forms, public. Agenda requests must be received at the District Office no later than 9:00 a.m., Monday, one week before the Board meeting. Forms can also be requested by calling (209) 754-2300. All Board meetings are tape recorded and the audio is posted on the district's website.

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- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CASTA (Gov. Code 54957.6)
- e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)

1. **Approval of Resignation Agreement for a Classified Employee**

It is recommended the Board approve a Resignation Agreement for a Classified employee.

5. **Public Comments**

At this time, visitors may comment on closed session items appearing on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each closed agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

6. **Closed Session**

7. **Reconvene to Open Session**

8. **Pledge of Allegiance/Roll Call**

Superintendent Campbell took roll. All Board members were present. A quorum was established.

9. **Report of Action taken in Closed Session**

Board President Garamendi reported the Board voted to accept the classified employee's resignation agreement in a vote of 4 to 1 (Gustafson nay).

10. **Celebrations, Recognition and Announcements**

Summer Swim Program

Fiscal Director Titia Ashby provided a historical review of the swim programs revenues and expenses as well as a projection of the 2014 program. We estimate a loss of \$4,000 to run the program this year. We have difficulty securing certified lifeguards and have increased the hourly rate to attract them. Michelle Pogue manages our Summer Swim Program. She would like to see someone offer lifeguard certification at our pool. Currently Bret Harte offers certifications and they usually end up with all the lifeguards. We also need to find an aquatic aerobics instructor. There were other suggestions to bring in more revenue such as evening adult classes. The Board would like to see the Summer Swim program offered to our community. We can also look at ways of promoting the program within the community.

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11. Superintendent's Comments

Superintendent Campbell said he would be providing a Local Control Accountability Plan (LCAP) update and public hearing at the May 13 Board meeting, with the final draft coming to a public hearing on June 24 and Board approval on June 30. He met with the bargaining units, students groups, and is still meeting with student focus groups, CUSD personnel and works with a parent advisory committee in developing the LCAP. He has received great feedback all the way around. He announced and congratulated Liz Stanko, Director of Personnel, Rene Malamed, Vice Principal, and Shirley Bell, Administrative Assistant, as they were honored at the Region VII ACSA Annual Conference last Friday in Lake Tahoe as Classified Administrator, Co-Administrator and Confidential/Management Administrators of the Year.

12. Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

There were no public comments.

13. Action on Items Removed from the Consent Agenda – No items were removed

14. CONSENT AGENDA:

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

Motion: McDaniel Second: Reusche Vote: 4-1 (Gustafson Nay)

a) Approval of Minutes

1. April 22, 2014

b) Routine Personnel Report , April 22, 2014

c) Approval, Vendor Warrant Listings

The Vendor Warrant listing from April 15, 2014 to April 28, 2014 was presented for approval.

d) Approval of Donations

Donations to Calaveras Unified School District are presented for Board approval.

e) Service Contracts Under \$500 Approved by the Business Department

f) Recognition of Grants – No item presented

g) Approval of Bond Disbursements - No item presented

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h) Special Contract Services

1. Center Track System

A 2014/15 service agreement with Controltec to use their proprietary software system, CenterTrack, a system used to track and maintain preschool student information, schedules, approved rates, attendance reports, parent fee invoices and other information relative to the regulations associated with the preschool program. The total cost for 2014/15 is \$5,414.90, to be paid from Fund 12, the Child Development Fund.

i) Overnight Events

j) CIF Representative for the 2014-15 School Year

The District has selected the 2014-15 CIF Representatives: Michael Merrill, Principal and Michael Koepp, Athletic Director, Calaveras High School.

15. PERSONNEL

a) Certificated Report

Teacher Renetta Hale reported they are happy we are reducing K-3 class sizes and hiring more teachers. She invited the Board to their "last first Friday" on June 6 at Nate's in San Andreas at 4:00 p.m. CSEA will also be joining them.

b) Classified Report

Scott Grutzmacher, Skilled Maintenance, reported things are going well. There will be a safety training for all custodians, maintenance and gardeners next month. They have also sent one of their maintenance people to a locksmith class. He said we all work for CUSD and are here to build people up and not tear them down – let's concentrate on the kids.

c) All Personnel

d. Classified Personnel

1. Approval of Classified Employee Retirements

Board approval is requested for the following Classified employee retirements for the 2013/14 school year:

Kathy Doyle, Bus Driver
Dianna Hoffmann, Paraeducator
Michael Main, Custodian/Gardener
Renee Jasper, Food Service
Kathryn Garrahan, Media Specialist

Motion: Bowsher

Second: McDaniel

Vote: 5-0

e) Certificated Personnel

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1. **Proclamation: Day of the Teacher**

Each year the State Legislature proclaims a day in May to recognize California's teachers. We will honor our staff with Staff Appreciation Night on May 27, 2014 at 6:00 p.m. in the District Office IMC Training Room.

2. **Approval of Certificated Employee Retirements**

Board approval is requested for the following Certificated employee retirements for the 2013/14 school year:

Donna Guadagni, Art Teacher

Juliet Harper, Elementary Teacher

Jennifer Minton, Elementary Teacher

Sheila Quinn, Special Education Teacher

Martha Walsh, Elementary Teacher

Motion: Reusche

Second: McDaniel

Vote: 5-0

3. **Committee on Assignment**

Education Code Section 44258.7 (c) & (d) allows a full-time teacher with special skills and preparation outside his/her credential authorization to be assigned to teach in an "elective" area of his or her special skills in a full-time assignment, provided the assignment is approved by the local Committee on Assignments prior to the beginning of the assignment. This Committee requires Board approval. It is recommended that the Board approve the Sarah Swift, teacher; Linda Dinwiddie, teacher; Amy Hasselwander, principal; and Ric Stitt, Chief Technology Officer, as Committee Members for the 2014-15 school year.

Motion: McDaniel

Second: Reusche

Vote: 5-0

4. **Local Assignment Option; Resolution 2013/14-23**

Education Code Section 44263 allows the holder of a teaching credential to serve, by resolution of the governing board and with the consent of the teacher, in a departmentalized class if the teacher has completed eighteen semester units of course work, or nine semester units of upper division or graduate course work in the subject to be taught. It is recommended that the Board approve Resolution 2013/14-23 authorizing Karen Wallace to teach ceramics at Calaveras High School for the 2014-15 school year.

Motion: Bowsher

Second: Reusche

Vote: 5-0

f) **Management/Confidential/Supervisory** - No item presented

16. CURRICULUM AND INSTRUCTION

a. **Report from Director Lisa McInturf**

Director Lisa McInturf gave an update on the common core and the steps that will be taken to fully implement the next generation science. The Board asked questions about STEM (Science, Technology, Engineering and Mathematics). The Board is interested in getting a presentation on STEM.

17. BUSINESS

a. **Bond Disbursements for the Performing Arts Facility – Performing Arts Center - No item Presented**

b. **Approval of Contract with L & H Airco Service**

It is requested the Board approve a contract with L & H Airco Service to install and furnish software on CUSD's computer controlling the thermostats at Calaveras High School, including the new Performing Arts building. The cost is \$16,873. funded through the General Fund.

Motion: McDaniel Second: Bowsher Vote: 4-1 (Garamendi Nay)

18. POLICIES AND REGULATIONS

Policy Overview

a. **First Reading – Board Policies, Bylaws, Administrative Regulations and Exhibits**

- BP 0420.43 Charter School Revocation**
- BP 1312.3 Uniform Complaint Procedures**
- AR 1312.3 Uniform Complaint Procedures**
- BP 2210 Administrative Discretion Regarding Board Policy**
- BP 3551 Food Service Operations/Cafeteria Fund**
- AR 3551 Food Service Operations/Cafeteria Fund**
- AR 3554 Other Food Sales (pp 58-59)**

b. **Second Readings/Adoptions –**

- AR 4161.11 Industrial Accident/Illness Leave**
- AR 4161.8 Family Care and Medical Leave**
- BP 6144 Controversial Issues**
- BP 6162.6 Use of Copyrighted Materials**
- AR 6162.6 Use of Copyrighted Materials**
- BB 9010 Public Statements**
- BB 9250 Remuneration, Reimbursement and Other Benefits**

Mr. Gustafson requests Board benefits be outlined in policy.

Motion: McDaniel Second: Bowsher Vote: 5-0

19. Calendar of Events

DATE	EVENT
May 13	Retiree Recognition, Board Meeting – 5:30 p.m.
May 15-16	Frog Jump Holiday – No School
May 26	Memorial Day Holiday – No School
May 27	Staff Appreciation Night, 6:00 p.m., District Office, IMC
May 29	Fine Arts Day – Jenny Lind Elementary – all day
May 30	Preschool Enrollment, 8 a.m. – 3 p.m., District Office, IMC
June 4	Senior Awards Night, CHS, 7:00 p.m.
June 10	Alternative Education Graduation, San Andreas Elementary Gym, 6:00 p.m.
June 11	Calaveras High School Graduation, 6:30 p.m. 7:30 p.m.

Valley Springs Open House is May 29. (Open houses will be listed on the next agenda’s calendar)

San Andreas Elementary’s Open house features an Art Show.

The CHS Parent Club purchased a new sound system so the audience will be able to hear the speakers at the graduation more clearly.

Math Mini Bowl is May 22 from 9 a.m. to 1 p.m. They are in need of proctors.

There is a band performance this weekend and the a trip to Santa Cruz.

20. Future Agenda Items

21. Comments from Board Members

Karan Bowsher

Mrs. Bowsher praised teacher Sarah Swift. She first met her when she was a Kindergarten student and now she is such a talented science teacher for us. Although, she said we have many talented teachers. She thanked everyone for coming and “sticking it through the home stretch this year.”

Gregory Gustafson

Mr. Gustafson congratulated the retirees. He said there were a lot of job changes. He will be responding to the article that was in the newspaper. It should be coming out very soon.

BOARD MEMBER COMMENTS – CONTINUED

Zerrall McDaniel

Mrs. McDaniel congratulated the retirees. She recently attended a Broadband Summit in Sonora. There are only 3 miles left to complete in Jamestown. Hopefully all of us will receive some benefit from this federally funded project. There will be a way to access a map online and you can report if you are served or not and this will provide better information to the government to areas underserved. She also attended a Public Health conference in Sacramento. She met someone from the California Endowment who may be able to help us with a grant to continue the water education at the schools who have not yet received it and maybe even get the hydration stations.

Sherri Reusche

Mrs. Reusche said she and Mrs. McDaniel will be attending the CSBA Delegate Conference during Frog Jump Holidays. She met with Senator Galgiani regarding Delta College to try to get more post-secondary education available in Calaveras County.

Evan Garamendi

Mrs. Garamendi mentioned we had another bus accident and it was another very close call. We've been fortunate. She understands Mr. Dragmonovich was very helpful during the situation. She is pleased no one was hurt. She thanked everyone for attending the meeting.

22. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, May 13, 2014. This meeting will be held at CUSD District Administrative Office Board Room. Closed Session begins at 4:30 p.m. and Open Session begins at 5:30 p.m.

The meeting adjourned at 6:48 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Executive Assistant