

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

**MINUTES**

**BOARD OF TRUSTEES**

**December 13, 2011**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

**MEMBERS PRESENT:** Zerrall McDaniel  
John Yerman  
Evan Garamendi  
Sherri Reusche

**MEMBERS ABSENT:** Karan Bowsher joined the meeting at 7:54 p.m.

**STAFF PRESENT:** Mark Campbell  
Mike Merrill  
Titia Ashby  
Rene Malamed  
Kari Maggi-Goldsmith  
Haley King  
Laurie Forster  
Tom Parker  
Kevin Begnaud  
Fred Mier  
Ric Stitt  
Leslie Cambra  
Liz Stanko  
Shirley Bell  
Kathleen Kuntz  
Kathy Campbell  
Lorraine Angel  
Lisa McInturf  
Ann Robinson  
Lee Sanchez  
Dan Klement  
Rhonda Merrill  
Jason Remmers  
Sandy Hoffman

**OTHERS:** Members of the Community

**CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

**ROLL CALL** - All present

**APPROVAL OF AGENDA**

**MSC 4-0 (Bowsher not present at roll call but joined the meeting at 7:54 p.m.) to approve the December 13, 2011 agenda.**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)
- e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)
- f) Student Discipline Matters (Gov. Code 54954.5)

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

There were no public comments.

**CLOSED SESSION**

**RECONVENE TO OPEN SESSION** - Open session was called to order at 6:06 p.m.

**PLEDGE OF ALLEGIANCE/ROLL CALL.** A salute the flag was conducted. Roll call was taken. Karan Bowsher was not present. (She arrived at 7:54 p.m.)

**OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6).** No action taken

**To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)** No action taken

**Student Discipline Matters (Gov. Code 54962)** No action taken

**BOARD ORGANIZATION**

- a. MSC (4-0 – Bowsher not present) to elect Zerrall McDaniel as President of the Board
- b. MSC (4-0 – Bowsher not present) to elect John Yerman as Clerk of the Board
- c. MSC (4-0 – Bowsher not present) to appoint Mark Campbell as Secretary of the Board
- d. Appointment of Board Representatives:
  - 1) Zerrall McDaniel as ROP Board member
  - 2) Sherri Reusche as Calaveras County Special Education Administrative Council Board Representative and Evan Garamendi as alternate
  - 3) Karan Bowsher suggested as Education Foundation Board Representative
  - 4) Evan Garamendi as Policy Review Committee Board Representative
  - 5) Zerrall McDaniel as CHS/TMS Music Booster Board Representative
  - 6) Karan Bowsher suggested as Athletic Booster Board Representative
  - 7) Evan Garamendi and Zerrall McDaniel as Round Table Board Representative with alternating Board members and Sherri Reusche as an alternate

**CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS**

**Alternative Education Programs**

One hundred percent of the Alternative Education Program staff were present and introduced themselves to the Board. Kathy Campbell announced the Independent Study program will begin offering online instruction in January. Mr. Mier reported the credit recovery program served 65 high school students last year. They are proud to offer services in a creative and alternative setting.

**CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS - CONTINUED**

Student Cody Ebert put on a magic show for the Board. He has been donating the money he earns doing magic shows toward a senior trip for Gold Strike High School, and to date has earned \$500.

**SUPERINTENDENT'S COMMENTS**

Superintendent Campbell commended the Alternative Education. This is the first time we've ever had 100% attendance of the entire staff. A challenge was extended to the other sites.

He thanked Mike Merrill and Titia Ashby for their work on the First Interim report and for providing fiscal stability during these challenging times. Mike Merrill will talk a little bit about trigger cuts tonight. The ability to stay the course and deliver the message in these times has been critical. He commended all staff, stating this has been a very challenging second quarter but we do it day in and day out for our kids. He also commended our music teachers. We are currently in the middle of the frenzy of winter programs. To see elementary, middle and high school kids performing and knowing what the sounded like at the beginning of the year and how much growth and dedication goes into this is amazing. He also recognized Sherri Reusche for her role as the "ring leader" of this particular "circus" as President, and he said he means it with respect and appreciation. To harness this crowd and keeping things moving forward and under control is an art and he thanked her. He also welcomed Zerrall as the new Board President.

For those who don't know, Andy Peters, who oversees our Transportation Department, is leaving us in January. He's taken another position for another district that makes much more sense for him and his family; although a huge loss for us. He was a phenomenal addition who brought some much needed stability. We look to fill that position with a transition to continue that growth. We wish Andy well.

Lastly, we always talk about the power of this staff and this district – 3,300 students and about 400 staff, and when harnessed in a positive direction, our ability to do good for others is amazing. This is particularly true this time of year when the level of need in our community rises to the forefront. This group steps up and does some tremendous work to give back to the community and to give back to each other. You can look specifically at our efforts with food drives, Santa's Express and Christmas to Remember and you see the donations of food, the donations of money, the donations of time and the donations of toys coming from students, staff and parents. We, by far, are the largest single block contributor to this effort. He is humbled and proud every day to work with this amazing group of people. We will sustain that. It's not just what we do for the community but what we do for each other, internally, and you don't always get to see it because it happens all year round and only seems like it magnifies and manifests itself this time of year. That said, so should rise the level of recognition and appreciation for the group of people that we are, who we work with and the people that we serve. He thanked the audience and everyone else out there for the great work they do. Happy Holidays!

**PUBLIC COMMENTS** - No public comments

**CORRESPONDENCE** – No item presented.

**ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA** - No items were removed.

**CONSENT AGENDA**

**MSC 4-0 (Bowsher not present) to take item b, Routine Personnel Report, to an individual vote.**

**MSC 4-0 (Bowsher not present) to approve the remaining items on the Consent Agenda.**

**a. Approval of Minutes**

**1. November 15, 2011**

**b. Routine Personnel Report, December 13, 2011**

**MSC (3-1) Yerman, McDaniel, Reusche , Ayes; Garamendi, No, Bowsher was not present, to approve the Routine Personnel Report dated December 13, 2011.**

**c. Approval, Vendor Warrant Listing (Michael Merrill, Assistant Superintendent of Business)**

The vendor warrant listing from November 8 through December 5, 2011 is presented for approval. *(A copy of this listing is available at the District Office or linked to this agenda on our website at [www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us) )*

**d. Approval of Donations**

**e. Approval of Bond Disbursements**

**f. Approval of Agreement for Special Contract Services with Mad Science of Sacramento Valley**

Board approval is requested to enter into Special Contract Services with Mad Science of Sacramento Valley to provide a two-hour family night at Valley Springs Elementary School. The cost is \$685 funded through the site donation account.

**g. Approval of Agreement for Special Contract Services Tim Roberson**

Board approval is requested to enter into Special Contract Services with Tim Roberson to provide contra, circle and square dance sessions with Mrs. Kautzer's 2nd grade class at Valley Springs Elementary through May 11, 2012. The cost is \$145, funded through site ASB funds.

**h. Approval of Agreement for Special Contract Services with Jorge Contreras**

Board approval is requested to enter into Special Contract Services with Jorge Contreras to provide Spanish interpretation services as needed at Toyon Middle School. The cost is \$400 funded through EIA/LEP.

**i. Approval of Agreement for Special Contract Services with Chuck Carleton**

Board approval is requested to enter into Special Contract Services with Chuck Carleton to provide t-shirts, aprons and other apparel for the Child Development Program staff with a printed logo. The total cost is \$500, funded through ASES Grants.

**15. PERSONNEL (Mark Campbell, Superintendent)**

**a. Certificated Report (Lorraine Angel)**

They are excited and happy that Ric Stitt will be the new Chief of Technology and they are happy to have Mike Merrill back; although they would like to keep them both. The CTA Vice President will be visiting in February. They will share more details of his visit as the date approaches. She thanked Sherri Reusche for all the work she's done this past year. She thanked Fred and his staff for all the work they do with the high school students, wishing all a Merry Christmas and Happy New Year.

**PERSONNEL – CONTINUED**

**b. Classified Report** (Leslie Cambra)

Leslie Cambra reported in Terri Henderson's absence, stating the Round Tables are going well and they are very productive. She wished everyone a Merry Christmas.

**c. All Personnel**

**1. Adoption, Resolution No. 2011/12-05, General Liability Coverage for Volunteers**

This resolution provides general liability coverage for district volunteers who directly volunteer to provide services to the district and whose volunteer services are accepted in accordance with district regulations and policy.

**MSC (4-0 - Bowsher not present) to approve Resolution No. 2011/12-05, General Liability Coverage for Volunteers**

**d. Classified Personnel** - No item presented

**e. Certificated Personnel**

**1. Approval, Committee on Assignment for Driver's Education at Calaveras High School**

Education Code allows a fulltime teacher with special skills and preparation outside his/her credential authorization to be assigned to teach in an "elective" area of his or her special skills, provided the Board of Trustees approves the assignment and the employee agrees to the assignment. Tamara Farmer and Anne Lafferty, fully credentialed teachers, possess the required skills to teach Driver's Education and desire to continue with the assignment. Staff is requesting the Board to approve Tamara Farmer's and Anne Lafferty's Driver's Education assignments for the 2011-2012 school year.

**MSC (4-0 - Bowsher not present) to approve Committee on Assignment for Driver's Education at Calaveras High School for teachers Tamara Farmer and Anne Lafferty for the 2011-2012 school year.**

**2. Approval of Job Share at Jenny Lind Elementary**

Board approval is requested to enter into a job share between teachers Nicole Orlandi (43%) and Amy Hutt (57%) effective January 9, 2012.

**MSC (4-0 - Bowsher not present) to approve the job share at Jenny Lind Elementary between teachers Nicole Orlandi and Amy Hutt effective January 9, 2012 as stated above.**

**3. Request for Catastrophic Leave**

Board approval is requested to grant catastrophic leave to Jennifer Johnson. Board Policy 4261.9 allows an employee who is, or whose family member is, suffering from a catastrophic illness or injury to request donations of accrued vacation or sick leave credits under the Catastrophic Leave Program. Under this program all donations are confidential.

**MSC (4-0 - Bowsher not present) to approve the Catastrophic Leave Request for Jennifer Johnson.**

**PERSONNEL - CONTINUED**

- f. **ROP** – No item presented

At 7:54 p.m. Karan Bowsher arrived and joined the Board meeting.

g. **Management/Confidential/Supervisory**

1. **Approval of Job Descriptions**

It is requested the Board approve the following job descriptions:

- **Director of Fiscal Services**
- **Chief Technology Officer**

**MSC (5-0) to approve the job descriptions for Director of Fiscal Services and Chief Technology Officer.**

2. **Approve Management/Supervisor/Confidential Salary Schedule (pp 27-28)**

Board approval is requested for the Management/Supervisor/Confidential Salary Schedule. This schedule has been revised to include the Director of Fiscal Service and Chief Technology Officer.

**MSC (5-0) to approve the Management/Supervisor/Confidential Salary Schedule as presented.**

**17. CURRICULUM AND INSTRUCTION**

a. **HIV/STD Prevention Curriculum**

Board adoption is requested for the following curriculum:

Positive Preventions:

HIV/STD Prevention Education for California Youth – Level A (middle school)

HIV/STD Prevention Education for California Youth – Level B (high school)

Positive Prevention Plus:

Sexual Health Education for California Youth – Level A (middle school)

Sexual Health Education for California Youth – Level B (high school)

This curriculum has been available for review for 30 days.

**MSC (5-0) to approve the HIV/STD Prevention Curriculum: Positive Preventions and Positive Preventions Plus.**

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**18. BUSINESS** (Michael Merrill, Assistant Superintendent/Business) – No item presented

**a. Approval of the First Period Interim Report, Criteria and Standards, and Positive Certification as of October 31, 2011**

The First Interim Report, as of October 31, 2011, will be presented. It is required the Board approve the report and certify positively the District can meet its financial obligations for the remaining 2010/11 fiscal year and subsequent two years. A copy of the First Interim Report is available at the District Office.

Mr. Merrill gave a presentation on the First Interim Report and answered questions from the Board and audience. His presentation will be posted on the CUSD website.

**MSC (5-0) to approve the First Period Interim Report, Criteria and Standards and Positive Certification as of October 31, 2011.**

**b. Authorization for Allowance of Attendance Because of Emergency Conditions – Material Decrease**

Board approval is requested to submit Requests for Allowance of Attendance Because of Emergency Conditions (Form J-13A) due to extremely heavy snowfall and impassable roads at a very low elevation. Due to a material decrease in attendance because of extreme weather conditions on February 18, 2011 and February 25, 2011, we are requesting permission to submit Form J-13A's to the State of California requesting additional allowance of attendance for Calaveras High School, Gold Strike High School, Toyon Middle School, San Andreas Elementary and Mokelumne Hill Elementary (Mokelumne Hill Elementary for 2/25/2011 only).

**MSC (5-0) to approve the Authorizations for Allowance of Attendance Because of Emergency Conditions – Material Decrease as reported above.**

**19. Policies and Regulations**

- a. **First Reading – Board Policies & Bylaws** – No item presented
- b. **Second Readings/Adoptions** – No Item presented
- c. **Exhibits** - No item presented

**20. Calendar of Events**

DATE	EVENT
December 13	Winter Music Program – RRF – 6:30 p.m.
December 14	Winter Music Program – MHE – 6:30 p.m.
December 15	Winter Music Program – WPE 6:30 p.m. and SAE will be held at the CHS Flock Gym at 6:00 p.m.
December 15	Christmas to Remember Shopping Day
December 19, 2011 to January 6, 2012	Winter Break – No School
January 16, 2011	Martin Luther King Holiday – No School

**21. Future Agenda Items** - No item presented

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**22. Comments from Board Members**

Karen Bowsher recently attended the California State School Boards Association annual convention and found it to be enlightening and educational.

Evan Garamendi wanted to make sure we inform Karan Bowsher of her committee assignments. She thanked Andy Peters for his efficiency and dignity. She understands that he treated his staff as partners. He was a tremendous addition to our district and she wishes him well. There is a coat drive sponsored by the Pickle Patch and if you can get in there before the 15<sup>th</sup> you'll receive a free lunch for a coat donation. All of the coats will be going to San Andreas Elementary School. She saw students from the Ag program at the high school putting a Christmas tree at the Mark Twain Convalescent Hospital. She wished everyone a very Merry Christmas and a safe holiday.

John Yerman wishes everyone a Merry Christmas and a Happy New Year and is hoping we have a better financial year.

Sherri Reusche went to the Jenny Lind Band program. Mr. Wise had the 4<sup>th</sup> graders do a recorder program, and then the band played and it was fabulous. In a few months he really pulled them through and they did great. Last night she attended the TMS/CHS Choir and it was fabulous. The music program is alive and well at CUSD. The kids did wonderful. We had "Breakfast with Santa" at Jenny Lind and the kids get so excited. It was well attended. She welcomed Lisa McInturf back. She wished everyone a Merry Christmas and to hopes they would enjoy some down time.

Zerrall McDaniel said this the first year she has served as a Delegate for CSBA. She recently attended the CSBA convention with the intent to make some contacts with people who work with ROP. She spoke with Mr. Pugh, who heads up a task force that deals with ROP and she will be involved in it. Sherri was busy with other things because she is a CSBA Board member but Karan and she attended some interesting programs and hopes to share them with you in the future. She wished everyone a Merry Christmas.

**23. Next Meeting/Adjournment**

The next regular meeting of the CUSD Board is scheduled for Tuesday, January 17. Closed Session begins at 4:30 p.m. Open Session begins at 6:00 p.m. The meeting adjourned at 8:00 p.m.

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Mark Campbell, Superintendent  
By Shirley Bell, Administrative Assistant