

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

**August 6, 2002
MINUTES
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

MEMBERS PRESENT: Gerri Conway
Jim Foltz
Zerrall McDaniel
Hank Nagle
John Yerman

MEMBERS ABSENT: None

STAFF PRESENT: Jim Frost
Cheri Folendorf
Bill Howe
Sharon Knick
Anne Dasch, CUEA
Helen Pickens
Mark Campbell
Susan Bratset
Jep Peckler

OTHERS: None

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There was no public comment at this time.

CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

Student Discipline Matters (Gov. Code 54954)

OPEN SESSION

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call. All present.

Food Service Report

Ann DeLara, Director of Food Service, presented a report on the District's food service program. Ms. DeLara introduced two of the managers, Mattie & Michelle, and praised them for their outstanding work. Both managers talked about successful programs they have instituted.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

No action taken.

Student Discipline Matters (Gov. Code 54954)

No action taken.

STUDENT DISCIPLINE MATTERS – None presented.

CORRESPONDENCE

Superintendent Frost presented a letter received from State Superintendent Delaine Eastin regarding CUSD serving as a pilot district for CSIS, which takes the place of CBEDS. This letter congratulates the district on this effort. Thanks were extended to Karen Jackson for accumulating and inputting this data. The Board asked that appreciation from the Board be extended to Karen Jackson and Lucinda Brower.

SUPERINTENDENT'S COMMENTS

Superintendent Frost thanked everyone involved in working through the many issues that occur with the opening of school year. Enrollment is increasing slightly, which is good news. Staffing was expertly done this year. Overall, enough can't be said about every employee group in our district and their efforts in responding, getting things going, etc. Open Houses are occurring this week. Betty White will be addressing the Board about our test scores soon.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

No input at this time.

CONSENT AGENDA

MSC 5-0 to approve the Consent Agenda:

- A. Approval of Minutes: July 9, 2002
- B. Routine Personnel:
All Personnel – No item presented.

CONSENT AGENDA (continued)

Certificated Personnel

1. Rejection of employment offer for position of Teacher, Community Day School
2. Employment of four Probationary Teachers
3. Employment of one Probationary Counselor
4. Resignation of one Permanent LSH Teacher
5. Employment of one Temporary Teacher

Classified Personnel:

1. Employment of five Probationary Food Service
2. Employment of one Probationary Food Service Transport Driver
3. Employment of two Substitute Food Service
4. Increase in hours for one Permanent Child Care Instructor
5. Increase in hours for one Permanent Special Ed Teacher Aide
6. Resignation of one Permanent Special Ed Teacher Aide
7. Employment of one Substitute Special Ed Teacher Aide
8. Resignation of one Permanent Custodian/Gardener
9. Increase in hours for one Probationary Custodian/Gardener
10. Transfer and Increase in hours for one Probationary Bus Driver
11. Employment of one Campus Monitor
12. Increase in hours for one Probationary Child Care Aide
13. Increase in salary placement for one Temporary Skilled Maintenance (Painter)
14. Employment of one Temporary Student Hire

Management/Confidential/Supervisory

1. Employment of one Substitute Technology Spec I
2. Voluntary decrease in FTE for one Permanent Special Ed Nurse
3. Increase in FTE for one Probationary Nurse

- C. Approval, Vendor Warrant Listing through July 24, 2002
- D. Appointment of Administrative Hearing Panel and Chairperson for 2002/03 School Year
Sharon Knick will serve as Chairperson of the Administrative Hearing Panel and all school site principals and assistant principals, as well as the Director of Curriculum, will serve as members of the AHP.
- E. Approval of Application for Funding, Agricultural Vocational Education Incentive Grant and Waiver of Matching Funds Request
- F. Approval, Service Agreements and Participation Agreement with Central Valley Schools Health and Welfare Trust (CVT) for CSEA and CUEA Employee Health and Welfare Benefits
- G. Approval, Morgan-Hart Class Size Reduction Program 2002-2003
- H. Approval, Overnight Field Trip Request, CHS Cross-Country Team, October 24-26, 2002, to Los Angeles for the Mt. SAC Cross-Country Invitational

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items removed.

PERSONNEL

Certificated Report

Anne Dasch introduced Lori Angel who will be attending meetings with Anne and will sometimes cover the meetings as CUEA Representative.

Classified Report – No report presented.

All Personnel – No item presented.

Classified Personnel - No item presented.

Certificated Personnel – No item presented.

Management/Confidential/Supervisory

First Reading of Job Descriptions: Behavior Analyst; Occupational Therapist; Physical Therapist

Job descriptions for Behavior Analyst, Occupational Therapist, and Physical Therapist were presented for a first reading.

CURRICULUM AND INSTRUCTION

Curriculum Report

No report.

BUSINESS

Facilities Report

No report presented.

Approval, Requests for Payment

MSC 5-0 to approve:

1. Seward L. Schreder Construction: for the San Andreas Elementary School Modernization Project, Application No. 2, in the amount of \$133,129.13.

MSC 5-0 to approve:

2. ModCraft Inc.: for Mokelumne Hill Elementary, Application No. 10, in the amount of \$18,360.00.

MSC 5-0 to approve:

3. Wolin and Sons, Inc.: for San Andreas Elementary School, Application No. 6 RET, in the amount of \$16,686.00.

Approval, Claim for Project Delay by Meehleis Modular Buildings, Inc., for Toyon Middle School

MSC 4 Ayes, 1 No (Yerman) to approve a claim for project delay by Meehleis Modular Buildings, Inc., for Toyon Middle School in the amount of \$13,560.80. Mr. Frost explained that the delays were due to redesigns by the architect and DSA approval delay time due to redesign. This is a legitimate claim and Meehleis did suffer some loss; we negotiated this amount down from its original state. We will submit a claim to the architect.

BUSINESS (continued)

Approval, Change Order

MSC 5-0 to approve:

1. Wolin and Sons, Inc., Change Order for San Andreas Elementary: for extra costs not included in bid: \$19,538.02.

MSC 5-0 to approve:

2. K.W. Emerson: for Jenny Lind Elementary, Change Order No. 1, in the amount of \$65,397.37.

Approval, Notice of Completion for Mokelumne Hill Elementary School

MSC 5-0 to approve the Notice of Completion for Mokelumne Hill Elementary School site work, grading, etc.

PUBLIC HEARING: For the Determination of Sufficient Textbooks and/or Instructional Materials for Each Pupil in the District

At this time, the Board entered into a public hearing for the determination of sufficient textbooks and/or instructional materials for each pupil in the district. The Public Hearing was then closed.

Adoption, Resolution 2002/03-03, Determination of Sufficiency of Student Access to Textbooks and/or Instructional Materials for the 2002/03 Year

MSC 5-0 to adopt Resolution 2002/03-03, Determination of Sufficiency of Student Access to Textbooks and/or Instructional Materials for the 2002/03 Year.

Adoption, Resolution 2002/03-04, Community Day School

MSC 5-0 to adopt Resolution 2002/03-04, Community Day School. This resolution provides for annual Board Certification that no satisfactory alternative facilities are available for a community day school and that the District may operate a community day school on the San Andreas Elementary School campus.

Adoption, Resolution 2002/03-02, Issuance of Certificates of Participation

MSC 5-0 to adopt Resolution 2002/03-02, Issuance of Certificates of Participation. This resolution accomplishes an amendment to the original Certificate of Participation documents issued January 1994. The principal amount of this issuance is not to exceed \$1,900,000.00.

POLICY/REGULATIONS

Policy Revision Summary – Presented for the Board's information.

First Reading

The following Board Policies are presented for first reading:

1. BB 9000, Role of the Board (Revised)
2. BB 9005, Governance Standards (New Bylaw)
3. BB 9271, Code of Ethics (Delete)
4. BB 9300, Governance (Delete)

Second Reading/Adoption

MSC 5-0 to adopt the following Board Policy at the second reading:

1. BP 3311, Bids (Revised)

POLICY/REGULATIONS (continued)

Administrative Regulations/Exhibits

The following Administrative Regulations were presented for information:

1. AR 6143, Courses of Study (Revised)
2. E 6190, Evaluation of the Instructional Program (Delete)

COMMENTS FROM BOARD MEMBERS

John Yerman commented that the opening of this school year seems to have gone very smoothly.

Hank Nagle noted that he had visited West Point Elementary and things were going very well. Mr. Nagle extended condolences to Gerri Conway on the passing of her mother.

Zerrall McDaniel commented on her visits to Mokelumne Hill Elementary and San Andreas Elementary. Mrs. McDaniel shared that both schools look really great and teachers and students seem happy.

Gerri Conway extended compliments to the entire staff, and particularly to Director of Personnel Cheri Folendorf and her department staff for the great job done in hiring staff. Mrs. Conway noted that she will be unable to attend any open houses due to the death of her mother and related matters to attend to. An August 24 special board meeting is planned but she is not positive she can attend.

Jim Foltz also thanked staff for an excellent start of the school year noting that he hasn't received even one phone call this year regarding beginning of school issues.

PUBLIC COMMENTS

No public comment.

NEXT MEETING AND ADJOURNMENT

The next regular meeting of the Board will be held on August 20, 2002, 7:00 p.m., at the District Administrative Offices.

A special closed session is scheduled to be held August 24, 2002, 9:00 a.m., District Administrative Offices; however, it may be necessary to reschedule this meeting.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

James L. Frost
by Helen Pickens